

CITY OF MILFORD
REGULAR MEETING
APRIL 5, 2005
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Community Room in said City on the 5th day of April 2005 at 7:30 pm. Present were: Mayor J. Elaine Plessel; Council members: Dean Bruha, Rick Fortune, Lyle Neal; Attorney Robert Blevens; City Clerk Jeanne Hoggins; Chief of Police Forrest Siebken and Maintenance Supt. Mark Frey. Absent: Terry Good. Also present: Craig Vincent with NPPD, Martha Jean Ferrill and Nancy McGill with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Plessel called the meeting to order at 7:30 p.m.

MINUTES: A motion was made by Neal and seconded by Bruha to approve the minutes of the March 1, 2005 meeting. Roll call vote: Neal yes, Bruha yes, Fortune abstain, Good absent.

Council member Good arrived at 7:32 pm.

PAYMENT OF BILLS, BOND PRINCIPAL AND INTEREST: Bruha denied payment of an item totaling \$200.00. A motion was made by Bruha and seconded by Neal that the following bills in the amount of \$52,369.48, Bond Principal of \$30,000.00, Bond Interest of \$19,499.03 approved by the Auditing Committee be approved for payment. Roll call vote: Bruha yes, Neal yes, Fortune yes, Good yes. Motion carried.

SALARIES:

40162	Mark Frey	1219.03
40163	Forrest K Siebken	1199.64
40164	Mavis Lynn Ferris	27.89
40165	Jeanne M Hoggins	1072.83
40166	Gary Lee TeSelle	692.58
40167	Scott Dean Fosler	870.31
40168	Robert L Hull	759.73
40169	Beverly J Wehrs	299.82

40170	Edna A Riedl	359.65
40171	David R Dahle	847.60
40172	Louis J Bialas	854.43
40173	Arlene F Sieck	243.85
40174	Bryce C Johnson	776.84
40175	Philip Winkelmann	776.84
40176	Regan Beranek	139.91
40177	George A Matzen	234.66
40178	Tracy L Yeackley	555.98
40179	Todd A LaVelle	727.13
40220	Mark Frey	1219.03
40221	Forrest K Siebken	1199.64
40222	Mavis Lynn Ferris	30.68
40223	Jeanne M Hoggins	1072.83
40224	Gary Lee TeSelle	692.58
40225	Scott Dean Fosler	870.31
40226	Robert L Hull	768.03
40227	Beverly J Wehrs	515.04
40228	Edna A Riedl	458.22
40229	David R Dahle	852.56
40230	Louis J Bialas	839.69
40231	Arlene F Sieck	278.40
40232	Bryce C Johnson	791.17
40233	Philip Winkelmann	776.84
40234	Regan Beranek	81.15
40235	George A Matzen	314.24
40236	Tracy L Yeackley	555.98
40237	Todd A LaVelle	727.13
40239	Roger L Kness	210.87
40240	Joyce Elaine Plessel	184.70
40241	Ricky Gene Fortune	138.52
40242	Dean Alan Bruha	138.52
40243	Emerson L Neal	138.52
40244	David Terry Good	138.52
40245	Mark Frey	1219.03
40246	Forrest K Siebken	1199.64
40247	Mavis Lynn Ferris	27.89
40248	Jeanne M Hoggins	1072.83
40249	Gary Lee TeSelle	873.36
40250	Scott Dean Fosler	870.31
40251	Robert L Hull	759.73
40252	Beverly J Wehrs	242.98

40253	Edna A Riedl	335.53
40254	David R Dahle	847.60
40255	Louis J Bialas	883.91
40256	Arlene F Sieck	278.40
40257	Bryce C Johnson	776.84
40258	Philip Winkelmann	776.84
40259	Regan Beranek	111.93
40260	George A Matzen	219.88
40261	Tracy L Yeackley	555.98
40262	Todd A Lavelle	727.13

GENERAL FUND:

40180	Ameritas Life Insurance Corp – Pension	1396.15
40181	U.S. Postmaster – U.B. Billing Postage	141.93
40182	Alltel – Directory Advertising, cell phone, internet	271.47
40183	Alltel – Long Distance for Jan – Feb.	3.42
40184	All Pro Landscaping – sprinklers, nozzles, nipple	348.29
40185	Aramark – Pants & Rags	165.25
40186	Butch’s Welding – Curtain rod, labor, 16 ga. Sheet	262.26
40187	Centaur Enterprises – brake fluid	13.08
40188	Culligan Water – soft water	19.00
40189	Farmers Cooperative – Gas/Diesel for Feb	1063.99
40190	Deep Rock – Drinking water	18.39
40191	Drummond American Corp – Clad Zincglvnzr	182.46
40192	Eakes – copy paper, peddler permits, P.O. books	999.85
40193	Ed M. Feld Equip – Fire Helmets	932.00
40194	Garbage Co. – Feb. Garbage Pickup	111.25
40195	Great Plains – One Calls	1.00
40196	Hawkins Water Treatment – check valve, ball valve	137.56
40197	Hydraulic Equip – work on Hi-Ranger	1028.68
40198	JEO Consulting – Comprehensive Plan	2037.00
40199	Roger Kness – mileage to Council Bluffs	100.44
40200	Layne Christensen – Work on Well #3	11031.43
40201	Milford Times – Notices, ambulance bid, pool ad	293.85
40202	Milford Volunteer Fire – NEMSA membership	1740.00
40203	Milford Valu-Rite – baby aspirin, door opener battery	5.65
40204	NE Dept of Revenue – Feb Sales Tax	1353.25
40205	NE Motor Parts – wiper refills, oil seal, gasket	38.70
40206	NPPD – Electric service for Feb.	4110.23
40207	NE Tech & Telecomm – Service for Feb.	517.43
40208	Aquila – Service for Feb.	1213.34
40209	Pizza Kitchen – Feb 17 noon meal	101.50
40210	Roxanne Roth – Cleaning Service	250.00

40211	Mrs. Wayne Roth – Sheet Cake	16.00
40212	Sam’s Club – paper towels, toilet paper	69.37
40213	Sack Lumber – lumber 2 x 12’s & 2 x 4’s	92.55
40214	Schlegel’s Groceries – milk & coffee	16.80
40215	Seward Co. Independent – subscription, pool ad	106.60
40216	SPPD – Wells 1 & 2	254.97
40217	Sunrise Country Manor – Feb Meals	702.00
40218	The Trophy Shop – engraving memorial plates	32.53
40219	Mike Sojka – WA Deposit Refund	21.62
40238	Ameritas Life Ins. – Pension	1413.15
40264	Aflac – Dis, cancer, acc, suppl	334.16
40265	Atco International – Liberator	708.00
40266	American Girl – 2 year subscription	37.00
40267	Barco Municipal – Tire Chain, barricade	992.23
40268	Blevens Law Office – legal service for March	350.00
40269	Dorothy Bockoven – work on handbook	600.00
40270	Centaur Enterprises – materials	160.86
40271	Center Point Publishing – 2 books	47.82
40272	City of Milford – antenna connection	4.25
40273	Christian Book Dist. – 19 books	215.04
40274	Days Inn – Rooms for Nemsas Spring Conference	1184.40
40275	Fort Dearborn Life Ins. – Group Life Ins.	103.20
40276	Fortis Benefits – Health Ins.	7242.91
40277	Good Housekeeping – 1 year subscription	10.00
40278	Great American Leasing – meter rental for 3 months	285.00
40279	Heartsong Presents – 4 Books	10.99
40280	Heiman Fire Equip – Scotchlite numbers	3.80
40281	IJ Janitorial – Clean/Finish Kitchen & Bathroom Floor	53.25
40282	Ingram Library – 28 Books	282.25
40283	Interstate Battery – batteries for well control	110.65
40284	Kelly Supply Co. – ell, pipe, nipple, sales tax	117.58
40285	Library Store – office supplies	86.74
40286	Lou’s Sporting Goods – field rake, baseballs, chinstraps	905.79
40287	Matt Friend Truck Equip – 26” snow plow markers	53.21
40288	Midwest Tape – 5 DVD’s	103.15
40289	Milford Plumbing – pipe, bushings, hose adj	46.11
40290	Milford Public Schools – parking fines, liquor lic.	80.00
40291	VOID	
40292	Modern Methods – toner	39.42
40293	Mutual of Omaha – Disability Insurance	79.33
40294	National Geographic – 1 Book	15.90
40295	Nebraska Health Lab – coliform, nitrate/nitrite	61.00

40296	NE Planning & Zoning – conference & membership fees	105.00
40297	Newman Signs – “Stop” Signs and “No Parking” Signs	965.69
40298	Newsweek – 2 year subscription	73.14
40299	Organic Gardening – 6 issues	23.96
40300	Reader Service – 4 Books	15.72
40301	Edna Riedl – skills class, summer reading program	75.30
40302	Roxanne Roth – cleaning service	250.00
40303	Servi-tech – Wastewater analysis	44.00
40304	Forrest Siebken – notary journal	13.00
40305	Subway Motors – radial tires, valve stems	185.20
40306	Tvrdy’s Lock & Key – Re-key concession stand, 3 keys	23.00
40307	Union Bank – Gary TeSelle Acct.#5562939	300.00
40308	Wal-mart Community – Kleenex, light bulbs, index cards	41.71
40309	Beverly Wehrs – Microwave (Al Havener Donation)	68.93
40310	H.W. Wilson Co – readers guide	377.00
40311	Women’s Day – 1 year subscription	9.00
40312	Don Yeackley – meals NEMSA conference	443.78
40313	Zim International – W.S.P. for lagoon	418.35
40314	Chris Fischer – WA/SW Deposit Refund	33.78
40315	Geico Development – WA/SW Deposit Refund	50.00
40316	Matt Koehler – WA/SW Deposit Refund	25.83
40317	Michael Reiser – WA/SW Deposit Refund	17.95
40318	Willard Roth – WA/SW Deposit Refund	50.00
40319	Cliff Wright – WA/SW Deposit Refund	31.94
40320	VOID	
40321	Milford Fire & Rescue – Tables, copier, registrations	1690.84

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Planning & Zoning Commission minutes for March 10, 2005; Library Board minutes for March 24, 2005; Milford Aging Services Commission minutes from March 15, 2005; Recreation Board minutes for March 28, 2005; Pool Board minutes for March 15, 2005 and March 30, 2005 and Police Dept. Activity Report for March 2005. Fortune and Frey explained the need to replace a piece of equipment for the sewer dept. The rodding machine dates back to 1968 and parts are difficult to find. The machine doesn’t do a good job and it is not reliable. Frey suggested purchasing a sewer jet to replace the older piece of equipment. A crew came out to Milford to film the sewer lines in town and some of the lines are so badly packed with roots they could not film. Frey explained that debris is catching behind the roots and he’s surprised that the line is flowing at all. The new sewer jet would clean out the debris and some of the roots, but not all of them. It was suggested to Frey to have someone foam the lines, which would kill the roots. Frey stated that some of the root problems are coming

from individual service lines and the town is experiencing a bad grease build up. He also noted that it is time we change our current method of rodding sewer lines. Fortune commented that the current system of rodding takes 2 employees. The new sewer jet is a one man operation. Fortune and Frey will continue to research cost and equipment and bring a proposal to the council. Neal – Pool Board met and has made a recommendation for pool employees and the Recreation Board met and discussed field rental and left the charge the same as last year. Bruha would like to install trash receptacles on the light poles on First Street. Two people have approached Bruha regarding the condition of the street lights on First Street. Craig Vincent with N.P.P.D will put together a proposal and present it to the Council next month. Bruha asked Siebken to comment on the meeting that was held with the SCC students. The students visited City Hall and researched the needs of City Hall and the Police Dept. Siebken and Hoggins will visit with each team on Thursday and evaluate their proposals. Siebken also commented that the RR embankment will be burned yet this spring. Good asked if the Library budget had to absorb the cost of the new restroom equipment that was replaced in the men's restroom. Mayor Plessel informed Good that the cost would need to come out of the Library budget. Fortune – State Legislature is in the process of not allowing any new wells to be drilled by municipalities unless they are test wells. Fortune informed the Council that the City may be putting in a new test well next year. Frey informed the Council that some work has been done on alleys, but they are not all complete. Chief Siebken reported 1056 total calls for the month of March 2005. The NARSIS report was presented by the Fire Dept. noting 13 fire & rescue calls for the month of March.

COMMUNICATIONS: *Sales tax received for the month of January 2005 was \$11,214.13.

PUBLIC HEARING – Citizen Advisory Committee: Mayor Plessel opened the Public Hearing at 7:50 pm. Bruha summarized the activity of the Economic Development Committee: \$12,500.00 grant, \$12,500.00 loan to CY Manufacturing. Update of web page, which leads into local business sites \$2200.00. \$30.00 for ribbon cutting expenses. Revenue \$85,817.10, Expenses \$35,629.11, Balance \$50,187.99. Bruha reported on efforts to start a County-wide Economic Development Committee. A full-time director would be hired to visit and spend time at each community within the county. Mayor Plessel asked if there were any further comments or questions, with no response she closed the Public Hearing at 7:56 pm.

PRESENTATIONS:

NPPD – Economic Development Award: Craig Vincent with N.P.P.D recognized the City of Milford and the Economic Development Committee for its efforts in supporting a new business. N.P.P.D. presented an award for

Successful Business & Industry Attraction to the City of Milford. They also provided a framed collage of pictures taken at the ribbon cutting and open house of CY Manufacturing. The ribbon cutting ceremony and additional photos were presented to Bruha on a DVD. The City of Milford graciously accepted the award and thanked Craig Vincent and N.P.P.D for its efforts in planning the ribbon cutting ceremony.

N.P.P.D. – Facts Book: Craig Vincent also presented the updated 2005 Milford facts book that the Economic Development Committee had been working on. The book is an excellent resource for profiling the City of Milford.

UNFINISHED BUSINESS:

Additional Security for Library Doors: No discussion needed for this agenda item.

Introduction and Adoption of Ordinance – Water Disconnect: Item tabled until next month to review the sample ordinance presented by Attorney Blevens.

Approval of Employee Handbook: Items of discussion: Drug Free Workplace, pg 8; Maternity Leave, pg 31; Retirement, pg 25 and Overtime pay, pg. 21. A motion was made by Bruha and seconded by Fortune to approve the employee handbook with addition of verbiage to the retirement section stating that the employee is vested as stated in the policy. Roll call vote: Bruha yes, Fortune yes, Good no, Neal yes. Motion carried.

Street Revitalization Project: Hoggins and Plessel were unable to conduct survey in March. Discussion was held by the Council whether to consult an engineer or continue to piece meal. Two businesses have expressed opinion of updating the street lights. Fortune suggested getting a proposal to repair the sidewalks in need. Neal would like to allow the survey to be completed so we know who is on board and ready to make repairs. Item tabled to next month.

Hwy 6 Sidewalk/Crosswalk Project: Bruha read request for proposal and inquired about changes the Council might want to make. Council gave Bruha the approval to proceed with request for proposal.

Structure of Concession Stand: Neal reported that Mark Frey, Roger Kness and Ron Petsch inspected the stand and determined that it was structurally sound for an addition. The group came up with an alternate idea which Todd Roth has agreed to draw up plans again for review. Neal noted the change would be adequate for the needs of the restrooms, concession area and also more feasible.

NEW BUSINESS:

Hire Pool Employees: A motion was made by Neal and seconded by Bruha to approve the hiring of the following pool employees at the stated salary for the 2005 season: Amanda Fichtner –Assistant Pool Manager, \$3,500.00 Pool

Season Salary; Micaela Daley – Head Lifeguard, \$7.50 per hour, Dan DeJong – Lifeguard, \$6.85 per hour, Whitney Troyer – Lifeguard, \$6.85 per hour; Ashley Bright – Lifeguard, \$6.55 per hour; Brooke Schweitzer, Lifeguard, \$6.70 per hour; Britney Schweitzer, Lifeguard, \$6.70 per hour; Lori Suhr, Lifeguard, \$6.55 per hour; Dustin Lindgren, Lifeguard, \$7.00 per hour. Roll call vote: Neal yes, Bruha yes, Fortune yes, Good yes. Motion carried.

Approve Fire Dept. membership roster: A motion was made by Fortune and seconded by Bruha to approve the Fire Dept. membership roster as presented. Roll call vote: Fortune yes, Bruha yes, Good yes, Neal yes. Motion carried. Roster attached to these minutes.

Approve Private Wells: The following individuals have applied and paid for their well permit for 2005. Justyn Peterson, 742 1st St.; Jim Stutzman, 465 N. “F” St.; Rick Bell, 905 Park Ave. and Miles McGonigle, 303 N. “F”. A motion was made by Fortune and seconded by Good to approve the private well permits as submitted. Roll call vote: Fortune yes, Good yes, Bruha yes, Neal yes. Motion carried.

Appointment – Steering Committee: A motion was made by Neal and seconded by Bruha to approve the Mayor’s recommendation to appoint Martha Jean Ferrill to the Steering Committee for the Comprehensive Plan update. Roll call vote: Neal yes, Bruha yes, Fortune yes, Good yes. Motion carried.

Change May meeting date: Mayor Plessel noted that next month’s meeting date will be Monday, May 2, 2005.

Firework Permit: A motion was made by Fortune and seconded by Neal to approve the application to sell fireworks at 410 South State Hwy 6 (Mini Mart) for Richard Ludvik with Ka-Boomers Enterprises. Roll call vote: Fortune yes, Neal yes, Bruha yes, Good yes. Motion carried.

ADJOURNMENT: A motion was made by Bruha and seconded by Fortune to adjourn the meeting. Roll call vote: Bruha yes, Fortune yes, Good yes, Neal yes. Motion carried and meeting adjourned at 9:15 pm.

Jeanne Hoggins, City Clerk

J. Elaine Plessel, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council of April 5, 2005 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection

at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk